

CEC Governing Board

1/17/04
9:30 AM
Lansing Radisson Hotel
Lansing, MI

Agenda

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|--|-------------|
| Call to Order | J. Pazol |
| Welcome and Introductions | J. Pazol |
| Ice Breaker and Needs Assessment | J. Pazol |
| Interim Director | L. Parshall |
| <input type="checkbox"/> Member Services | |
| Constitution | J. Pazol |
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| Business Meeting | J. Pazol |
| <input type="checkbox"/> Convention Report | |
| <input type="checkbox"/> Presentation of Slate of Officers | |
| <input type="checkbox"/> Dues | |
| <input type="checkbox"/> Budget | |
| <input type="checkbox"/> General Membership Meeting | |

Other Business

CEC Governing Board

1/17/04
9:30 AM
Lansing Radisson Hotel
Lansing, MI

Meeting called by: J. Pazol

Note taker: L. Jefsen

Attendees: D. Smith, S. Shellady, C. Cali, M. Scholten, K. Muellner, L. Moreau, M. Semes, K. Baldwin, S. Duda, A. Flower, L. Duley, K. Quenneville, H. Ziegler, B. Riecks, S. Garrison, T. Guilmet, K. Lighthart, J. Vernia, A. Bowden, R. Lagrou, J. Lantzy, M. Temme, C. Avery, M. Grantham, C. Campbell, K. Koleczko, K. Barker, W. Haight, L. Parshall, M. Price, L. Green, E. Sokolowski, M. Delmariani, T. Long, M. Andion, F. Paris, L. VanderPloeg, L. Jefsen, J. Pazol

Agenda

Welcome and Introductions **J. Pazol**

Ice Breaker and Needs Assessment **J. Pazol**

Interim Director **L. Parshall**

Discussion: Registrations are going well.

13-14 vendors. Looking for a speech therapist to work a vendor's booth.

Also working on the tax status of the organization.

Would like to get a student list serve organized.

Member Services **J. Pazol**

Judy stressed the need for the organization to reach out. Members completed a Needs assessment activity. (See attached)

Constitution **F. Paris, L. VanderPloeg**

Discussion: Participants divided into groups to review sections of the proposed constitution. Review for clarity, logic and recommendations for changes.

Business Meeting: Convention **S. Shellady**

Discussion: 84 presentation applications with a strong focus on learning environments, data collection, behavior, autism. Lots of returning presenters. 9 poster sessions. 15 vendors.

Web based applications worked well.

VSA will be bringing the art display.

Conclusions: The policies re: registration fees for presenters should be reviewed at a future meeting.

Convention responsibilities for Board will be discussed at the Feb. 19th meeting.

Action items:

Write a letter to VSA defining location and expectations.

Person responsible:

S. Shellady

Deadline:

Presentation of Slate of Officers**F. Paris**

Discussion: VP –Jan Gaubitz, Treasurer- Jim Paris

Dues**J. Pazol**

Discussion: Judy explained the dues change situation. Although national dues go up to \$91.00 as of January 1, MCEC dues will not go up until July 1. It is proposed that dues be increased to \$99.00 as of July 1, in order to retain our \$15.00 rebate. This will impact approx. 870 members.

In order for us to continue the \$84.00 rate for the remainder of this funding year, dues must be sent through our state organization.

Conclusions:

MSP to raise dues to \$99 in order to retain the \$15 rebate to MCEC. It was also recommended that the organization review the dues amount at each Annual meeting.

Budget**W. Haight**

Discussion: Wendy presented the budget for the 2003-04 year along with expenses through 12/31/03.

MSP to accept the budget for the 2003-04 year.

Our Morgan Stanley account contains 21,000, Executive Director account has 3621, and National City has 3000.

It is proposed that a bookkeeper set up a Quicken program for financial reporting and check writing.

Conclusions: The Finance Comm. will meet at 3:00 at the February Bd. Meeting.

Action items:

Request that Kendra attend the next Finance Comm. meeting

Person responsible:

Lucian

Deadline:

General Membership Mtg. Planning

Discussion: Constitution/Bylaws, Budget for next year, Ex. Director change and process for hiring for permanent position, national convention issues, issues from the membership

Other Business

Discussion:

Conclusions:

Action items:

Person responsible:

Deadline:

Additional InformationNext meeting is February 19th, 5:00

Meeting was adjourned at 2:20.

Participant Feedback- Needs Assessment

List the reasons you got involved in CEC:

- Resources **
- Journals *
- New chapter at MSU
- Involvement with future colleagues *
- Collaborate with others in the same program **
- Helping others/volunteering ***
- Gain professional knowledge/PD *****
- Making friends *
- Network with other professionals****
- Fun
- Professional development
- State of the art PD
- Politics and laws
- National speakers and contacts
- Conference **
- Invited by a member
- To go to Dallas
- Leadership opportunity
- To make a difference *
- Involvement in well respected organization providing service to special education ****
- Involvement with children with special needs **
- By chance

List the most important things MCEC has done or provided for you::

- Connections/networking *****
- Better political understanding **
- Opportunity to get involved *
- Gained confidence/information on professional issues *
- Helped with involvement and professional motivation
- Student membership discount****
- MCEC conference*****
- Meet other professionals *
- Journals and updates *
- Connected students to the professional level
- Professional development *****
- Established connections to working with children with special needs
- Opportunity for leadership ****
- Give resources for teaching *****
- Interaction with students through pen pal program
- Dedicated and committed mentors
- Valuable speakers
- Committees
- National perspective
- Lasting friendships ***
- Opportunity to share information
- Opportunity to make lasting impression on the students/adults *
- Relationships with other Board members
- Help with questions *
- Consistent communication

List the things you would like from MCEC that are not currently provided:

- More inter-MI connections with chapters
- More connection with the professional board**
- Clearer membership
- Unify students
- Cleaner/user friendly web page*
- Student website *
- More interaction with those who have special needs
- Update of state issues
- Stronger advocacy
- Make it easier to understand legislation
- Newsletter *
- More nominations
- More than one workshop/conference per year
- Better information through the list serve
- Mentorship
- Access to resources/speakers
- Quicker membership/more organized *****
- Improve local training efforts
- More web-based training
- Assistance in arranging PD
- Job assistance *
- Defining the questions
- More practical information for students
- Information re: MCEC awards
- A professional what could work more closely with our small chapter